



# Automatic Bank Draft

Create time for more  
important things

---

The Automatic Bank Draft program saves you time by doing the work of paying your monthly utility bill for you – leaving you time to do more important things.

The Automatic Bank Draft option is FREE\*, and you can elect to discontinue the program at any time.

## It's Quick and Easy

Just complete the enrollment form on the back and send it to us with a voided check or a letter on bank letterhead with your account information. For more information, visit [GarlandUtilities.org](https://www.GarlandUtilities.org), contact Customer Service at **972-205-2671** or email [custserv@GarlandTX.gov](mailto:custserv@GarlandTX.gov).

\* Check if your financial institution will charge any related fees.



**GARLAND**  
TEXAS MADE HERE

# Yes, I want Automatic Bank Draft.

**Your Garland utility account needs to have a zero balance, and you will need a checking or savings account to participate in the Automatic Bank Draft program.**

**Here is a voided check or letter from my bank account that I want to have drafted for my monthly utility payment.\***

\_\_\_\_\_  
Name

\_\_\_\_\_  
Service Address

\_\_\_\_\_  
City, State, ZIP

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email (Optional)

\_\_\_\_\_  
Utility Account Number

\* Please note that not all Credit Unions or Savings and Loans provide for drafting on checking or savings accounts.

I have given authority to the City of Garland, providing services to the account(s) listed, to draw drafts against my account in payment of my utility bills. I authorize such drafts to be drawn and presented for payment until authority is revoked. Should I close my utility account, I understand my final bill will be drafted.

\_\_\_\_\_  
Signature (As accepted by Bank, Credit Union or Savings and Loan)

\_\_\_\_\_  
Date

**Enroll in E-Bill?**  **I want to receive my utility bill by email. (No more paper bills!)**

\_\_\_\_\_  
Email (Required if enrolling in E-Bill)

**Optional P.A.I.D. Donation**  \_\_\_\_\_ \$ (i.e., \$1, \$10, \$20, \$50)  
 **Round my payment up to the nearest dollar**

**Return this form and a voided check or bank letter to:**

Customer Service Payment Center  
City of Garland  
P.O. Box 461508  
Garland, TX 75046-1508

[GarlandUtilities.org](http://GarlandUtilities.org)